

FLATHEAD COUNTY WATER DISTRICT #101

POB 1141, Columbia Falls, MT 59912

*** Minutes June 6th Meeting ***

I. Call to Order / Roll Call. 7:00pm

Harold Herman to say, "As President, I hereby call to order this General Meeting for FCWD #101 held this June 6th 2017 Directors present included Aaron Anderson, Russ Barnett, Harold Herman, Naomi Einarson.

Others present include Tina Bondy, Secretary

II. Reading and approval of the minutes from May 2nd meeting.

Tina Bondy read an outline of topics covered during the May 2nd meeting. Harold made a motion that the minutes be approved; Naomi seconded. All voted in favor.

III. Operator's report.

Wes came up here about 3 weeks ago. Shut off a valve. Brandy (owner) needs to call Harold to set up water. They are hauling in the water now. No further communication. May be a problem with the chain of title to the property. Otherwise, she's shut off.

Drove around James place – checked the shut off / curb stop there. It does shut that water off. He hasn't paid his bill thusfar – so we need to discuss.

Still a leak in the pumphouse. Wes was going to fix it, but hasn't yet. It was a drip, but it is getting stronger. Can't run the one pump in there until it's fixed.

IV. Financial report.

--Tina Bondy, Secretary, will provide current financials and including aging account report.

Profit & Loss:

Gross Profit: \$85,620.64

Total Expenses: \$64,296.88

Net income: \$20,691.85

Balance Sheet:

Glacier Checking Acct: \$8681.29

Loans & Grants Acct: \$3000.00

Total Accounts Receivable: \$5956.39

Total Assets: \$17,682.14

Bills paid tonight: June 6, 2017

Eclipse accounting \$429.89

Wesley Kruse Enterprises \$550.00

Daily Interlake \$9.12

Board Member Checks \$60 each, totaling \$300.00* including a final monthly check to Joanna for all her work wrapping up in May.

V. New business.

1. Update (by Matt) on water rights and switching all claims to a decree by deadline of June 2017.

Matt was not able to attend. He previously sent a summary email to the board, letting them know that the Preliminary Engineering Report is on hold until the grant money is issued.

Brief discussion about the annexation letters that need to be finalized and then mailed.

2. Status of SEARCH Grant application.

Brief discussion about the status of the application. Tina to contact Lyle at Rural Development following the meeting to determine what may be holding the application up.

3. Discussion of summer watering days for District.

Board asked Tina to prepare a letter to all property owners alerting them to the watering scheduled for the summer along the guidelines of the following:

If address ends in an even number, water on even numbered days.

If your address ends in an odd number, water on odd number days.

1 hour limit for sprinkler in one place.

If not home, you should not be watering!

Owners need to notify renters to let them know.

4. Discussion regarding application form for water hook ups.

Forms that we have – if someone wants to get their water shut off or turned on, they come in, pay the \$50. The form should be changed to reflect the new amounts, rather than the \$200 fees previously.

The Board asked Tina to amend the forms and get copies to Harold.

5. Discussion about July monthly meeting date.
Meetings are generally scheduled for the 1st Tuesday of each month. The first Tuesday of July is the 4th.

Harold made a motion that the July meeting be held on Wednesday, July 5th. Naomi seconded – all in favor.

6. Discussion about the aging accounts report and some owners that are not paying their bills.

One customer (Mr. James) has a curb stop/shut off, on Gordon Avenue. He has never paid a bill to FCWD #101. He thinks it's too expensive. Now that we have the 30 day notices for door knobs, Harold will take Russ or Aaron with him to contact the owner. He must pay in full w/in 30 days or we shut him off. The district needs to set an example.

Currently, the notice forms have Joanna's number. Naomi will make up a sheet of labels to cover over that with a new number (Harold's).

Harold made a motion to give Ed James 30 days' notice to pay water bill. Aaron seconded. All in favor.

Steven Brennen – another one that is way overdue. Will check to see if there is a shut off. Aaron and Harold will drop off a notice there, too. For the time being, the notice number will be Harold's: 892-3889.

Discussion about a camper that is parked across from Aaron's house. The owner has no problem paying for water, they were in a summer rental house, but got kicked out. He has a backflow preventer on it and he's been cleaning up the property. They plan to be gone within the month, though, if so, won't worry about billing them for the water.

Another one – on Gordon, there's a camper that's skirted, looks like someone is living in that.

Property owner David Balz, should be paying for 3 lines, but is only paying us for 2. Question whether all three are on one connection? He doesn't live there, just rents the trailer spots.

VI. Old business.

1. Status of loan payments to be made; first payment due August 1, 2017.
 - i. Should be getting bill from Payne West for insurance in the next month or so also

2. President to give status of payments owing to Streeter for tank house meter. Keep this on the agenda – but paid May 2, for Q4 2016 and Q1.

3. Hiring a GM; discussion of job description for the role.

Harold and Russ have been talking off line about this. The district needs an operator first. They talked with Mike Rowe again the other day, after looking at the engagement letter that the district received from Wes Kruse last year. He has said he'd act as CWO for FCWD for \$200 a month. Things, such as fixing the leak in the pump house, would be included in that. The district can save a lot of money by using him for this role. He has a helper and does all of that included. We will get billed for parts, and if something is a big job, requiring digging etc., that would need to be sent out for a bid.

If, after a few months, he takes on GM role as well, that would bump it to \$300 a month.

Russ talked to Mike's boss – up at HH (Bill Cavanaugh – he's been the GM at both districts for a number of years) Russ asked him if there was anyone available, he suggested Mike.

There may be a challenge, however, finding another local operator, if something doesn't work out with Mike. Mike suggested 6-month trial period.

Board asked Tina to prepare a letter giving Wes Kruse notice that we won't be needing his water operator services any longer, and the letter should be mailed with the check for the most recent invoice.

Harold will get ahold of Mike tomorrow – to get started.

Russ made motion that the current operator, Wes Kruse's, position with FCWD #101 – be terminated effective June 6, 2017 and hire contractor Mike Rowe, effective June 7, 2017 for a fee of \$200 a month. Aaron seconded. All voted in favor.

4. Discuss letter to property owners regarding election votes and drafted message to be distributed before May 2018 elections.

Discussion about another board member. Chris Nagle? (per Naomi). Clarence Tabor?

Discussion about annexation – will Clarence Tabor agree to his property being annexed in? The engineer's have not provided a legal description for that property yet, because the lot lines are not particularly straightforward, and Mr. Tabor in the past has not been in favor of being

annexed into the district. If he will agree, then, the engineers will provide the district with the legal property description.

VII. Correspondence.

--President to ask Directors, "is there any correspondence to discuss at this time?"

No correspondence to discuss.

VIII. Public comment.

--President to indicate 5 minutes are now available for public comment relating in any way to the water district.

No public in attendance.

IX. Questions and answers with District staff.

President asked "Do the Directors or Secretary have anything else to discuss at this time, or have any questions?"

No additional questions.

President announced the next General Meeting of the Board is to be held on July 5th 2017, 7pm, at the Badrock Fire Department.

X. Adjournment.

Meeting adjourned: 8:02 pm