

# FLATHEAD COUNTY WATER DISTRICT #101

POB 1141, Columbia Falls, MT 59912

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## \*\*\* Minutes August 1<sup>st</sup> Meeting \*\*\*

### General Meeting:

- I. Meeting was called to order at 7:24pm by Harold Herman. Directors present include Harold Herman, President, Aaron Anderson, Vice President, Russ Barnett.

Also present were Mike Rowe, Certified Water Operator, Tina Bondy, Secretary, by telephone and Brian Rohletter, property owner and potential new board member.

- II. Reading and approval of the minutes from previous meetings.
  - a. Russ made a motion to approve the June 6 minutes as prepared. Harold seconded and all voted in favor.
  - b. Aaron made a motion to approve the July 5 minutes as prepared. Harold seconded and all voted in favor.

- III. Operator's report was made by Mike Rowe. Specifics included discussion about the hookup of the 150 gallon tank, and getting the pressure tanks cleaned up, as they are full of manganese.

There was also a brief discussion about taking pictures of what has been done.

The Junction Gas account is online. The most recent work done by Mike Sands, left a dip in the road. They are supposed to be taking care of fixing that.

- IV. Financial report.

Secretary provided a summary of the current financials and including aging account report.

Profit & Loss since September 2015:

Gross Profit: \$89,427.72

Total Expenses: \$68,172.38

Net Income: \$20,423.43

Balance Sheet:

Glacier Checking Account: \$12,265.12

Emergency Repair / Asset Replacement: \$372.25

Loans & Grant Account: \$3000

Total Accounts Receivable: \$1,776.35

Total Assets: \$17,413.72

Discussion about bank accounts. In a previous meeting, there was a motion to move \$200 a month to an Emergency Asset Replacement account. The board discussed that there should be an initial funding of \$5000 to that account.

Russ made a motion that the Emergency Repair / Asset Replacement account should be initially funded with \$5000 transferred from the checking account, and after that, each month that a sum of between \$200 and \$25,000 be transferred to that specialty account. Harold seconded the motion and all voted in favor.

V. New business.

1. SEARCH Grant status update.
2. TSEP funding:
  - a. The FCWD has requested an extension to this funding timeline by an email letter from Harold to TSEP last week. Requested extension to June of 2018.
3. Update on water rights and switching all claims to a decree by deadline of June 2017. Any change in the status? No change in the status. Awaiting news and/or a new deadline.
4. Discussion of delinquent accounts and tax lien process. Harold and Russ went to the Tax Assessor's office and learned the process for a tax lien. Includes notification requirements and submission requirements. During the past month, three of these notification letters were provided to Harold to pursue three accounts that have the highest outstanding water bills owing.
5. Discussion about proposed new FCWD Board member. Brian Rohletter is attending the meeting this month. He's a neighbor of Harold's. Harold has worked with him and believes that Brian would be good for the Board. Russ made a motion to appoint Brian to the Board, filling the one vacant seat. Harold seconded the motion and all voted in favor. Harold discussed that he would check in with the County Commissioner with the letter from Joanna resigning and adding Brian.

VI. Old business.

1. Status of loan payments to be made; first payment due August 1, 2017.
2. Status of payments owing to Streeter for tank house meter.

- i. Last paid in May. Next payment should be at beginning of August 2017. Although we did not receive the information from Ms. Streeter in time for payment at this month's meeting.

- 3. Discuss letter to property owners regarding election votes and drafted message to be distributed before May 2018 elections.

VII. Correspondence.

No correspondence to discuss.

VIII. Public comment.

No further public comment.

IX. Questions and answers with District staff.

There was a brief Board discussion about increasing the Secretary's hourly wage. Harold made a motion to increase Tina's pay to \$25 an hour from \$20 an hour. Aaron seconded and all voted in favor.

--President to announce the next General Meeting of the Board is to be held on September 5<sup>th</sup> 2017, 7pm, at the Badrock Fire Department.

X. Adjournment at 8:06pm.