

# FLATHEAD COUNTY WATER DISTRICT #101

POB 1141, Columbia Falls, MT 59912

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\*\*\* Meeting Minutes March 1, 2022 \*\*\*

## General Meeting:

### I. Call to Order / Roll Call. 7:00 pm

Directors present included Harold Herman, President, Russ Barnett, Vice President, Brian Rohletter, Nikki Bond and Shannon Henson.

Also present: David Baltz, Certified Water Operator and Tina Bondy, Board Secretary

### II. Minutes

#### a. Reading and approval of the December 7, 2021 Minutes.

Harold made a Motion to accept the Minutes of the December 7, 2021 Quarterly Board Meeting as presented by the Secretary. Brian seconded the Motion and all voted in favor.

### III. Time for Public Comment and Discussions

#### a. No public in attendance

### IV. New Business

#### a. Glacier Bank Debit Card

- i. Harold provided background as to why this would be helpful to have for the District rather than always having to write checks, particularly when it comes to going to local companies such as WBC for plywood. Board asked Tina to check with Glacier Bank regarding this.

#### b. Radio Read Meter – Core & Main / MasterMeter

This has been ordered from Core & Main, likely several weeks out from delivery.

Nikki, Harold and Tina will at least learn the system once the system arrives.

#### c. Accounting Advice- 406 Consulting

CFalls CPAs – Harold talked with Jason Anderson about FCWD – can probably do this for even less \$\$ than what is being paid to Eclipse. Likely will cost \$200 a month or so.

The proximity the District would also be preferable. 406 Consulting will provide the district with a quote, and will be able to do online banking as well.

d. Legal Advice

- i. Board discussion about safety. Recommendation from Board to discuss with a lawyer.

V. Old Business

a. Shane Pierson's Estate / Probate Update

- i. District did get from the Pierson Estate the \$2200 that Jay Wolfe had prepaid to Shane his development project.

b. Membership with Montana Rural Water System (<https://mrws.org/>)

c. UDig Enrollment / Montana 811 Secretary to request copy of maps from A2Z Engineering, so we can complete the enrollment now that we have the Operator in place. Once enrolled, they will come out and mark lines to prevent customers from hitting the utility lines.

VI. Operator's report

a. David Baltz has been handling the testing and state waivers. There are some tests that the district doesn't need to have done, so he has applied for waivers for those. Will do a dioxin test sooner rather than later.

Two samples taken and tested. All satisfactory. Next monthly water test will be taken on Friday March 4. These are routine monthly tests.

Two emergency calls recently, and both were worked out – (1) a reported leak behind the hotel; appeared to be just an overflow and not a leak. (2) customer Taber called during a cold snap to advise that he may need water shut off, but did not need it after all.

CCR and asbestos waivers – Operator will send to Secretary for uploading to the district website.

Amount of water being used – one day total 17950 gal / 431090 gal all of Jan.

Feb – 393000 – so that's in line.

Harold asked David to update notification info on side of pump house- to add his number and remove Joni's.

## VII. Financial report

*Secretary provided and reviewed financial reports as of March 1, 2022.*

Revenue to date this fiscal year: \$51,006.78

Expenses to date this fiscal year: \$10,561.50

Checking account balance: \$49,575.47

Reserve / Asset Replacement bank balance: \$32,848.79

*Checks written / Payments issued in December, January and February from Glacier Checking Acct.:*

### December 2021

Check # 515 to Jodi Embrick for water testing services: \$35

Check # 516 to Eclipse for accounting services: \$ 387.12

Check # 517 to Tina Bondy for secretarial services: \$ 400.00

Check # 518 to Martin City Water for meter services: \$212.47

Check # 519 to ME Labs for water tests: \$340.50

Check #520 to Gregory Well Pump Services: \$900.50

### January 2022

Check # 521 to Jodi Embrick for water testing services: \$70

Check # 522 to Eclipse for accounting services: \$ 387.32

Check # 523 to David Baltz for water operator services: \$655.00

Check # 524 to Martin City Water for meter services: \$209.11

Check # 525 to Tina Bondy for secretarial services: \$ 400.00

Check # 526 to Badrock Fire Dept for donation: \$100.00

### February 2022

Check # 527 to Core & Main for parts for water system: \$304.07

Check # 528 to Ferguson Inc. for parts for water system: \$1168.71

Check # 529 to David Baltz for water operator services: \$500.00

Check # 530 to Eclipse for accounting services: \$ 386.54

Check # 531 to Tina Bondy for secretarial services: \$ 400.00

Check # 532 to Martin City Water for meter services: \$191.61

Check # 533 to Montana Rural Water Assn for membership: \$ 200

Check # 534 to ME Labs for water tests: \$190.00

Check # 535 to ME Labs for water tests: \$985.00

Flathead Electric Bill for December 2021 - \$258.91

Flathead Electric Bill for January 2022 - \$ 255.79  
Flathead Electric Bill for February 2022 - \$247.37

VIII. Correspondence

No additional correspondence noted.

IX. Additional items for discussion

Rural Development – each January they will be sending an invoice for \$200.

Technology:

Board Secretary asked Board if we could make improvements to the board website. The board agreed and Secretary to work with Nikki to implement this.

Board Secretary to set up a date for MasterMeter running once we hear back from Kerry at Core & Main.

Discussed with board Secretary to circulate minutes via email for any changes to the Board.

Old River Bridge property is using A2Z for project, but still about a year out before they will need water hookups there.

X. **Adjournment – 7:45pm**

-- President to announce the next General Meeting of the Board is scheduled on June 7, 2022, 7pm, at the Badrock Fire Department.

--President to say, "This completes our business for this March General Meeting. This meeting is now adjourned."